**Business Liaison:** Job Description

**Job Summary:**

Introduces and educates area businesses and community service resources on the benefits of hiring Work Life graduates. Identifies local businesses that will list job openings for Work Life students. Identifies and organizes local job listings for students.

**Responsibilities:**

* Develop a plan to recruit businesses and community resource involvement
* Visit and participate in local business networking organizations, to promote Work Life benefits
* Contact businesses that hire graduates to determine their satisfaction with Work Life course
* Obtain weekly list of area job postings for Work Life training for Work Life classes
* Attend Site Team Meetings to report progress towards job placement goals
* Provide business contact information to the Administrative Leader.

**Qualifications:**

* Follow Jesus, maintaining a vision for His kingdom and the dignity of all work:
* Maintain passion to see the unemployed and underemployed grow spiritually and economically, embodying a humble openness to being challenged by new friendships.
* Foster the motivated heart of a learner, servant, encourager and advocate for justice.
* Possess high level of respect and sensitivity in developing relationships across socioeconomic/cultural lines.
* Self-starter with organizational skills and the ability to follow through with potential business partners.